



**RUSTENBURG
GIRLS' HIGH SCHOOL**

REQUEST FOR PROPOSAL

Tennis and Netball Courts Reconstruction

(Three Courts)



1. Objective

Rustenburg Girls' High School (the School) is launching a tender process to appoint a suitably qualified contractor specialising in sports court construction to undertake the complete reconstruction of three existing tennis courts for dual tennis and netball use. The objective is to replace the existing facilities with new multi-use courts that meet current performance standards, improve safety, and provide long-term durability for school use.

2. Invitation to Service Providers

Suppliers are invited to submit a proposal for the complete rebuild of three (3) existing tennis courts for dual tennis and netball use. The proposal must reflect a turnkey construction solution including demolition, reconstruction, surfacing, and commissioning of fully operational courts. Fencing replacement is not required.

2.1. Scope of Works

The scope of works includes, but is not limited to:

- **Preliminary Stage:** Site inspection, verification of existing conditions, survey of levels, preparation of construction methodology and programme.
- **Demolition Stage:** Breaking up and removal of existing court surfaces, removal of base layers, disposal of rubble and unsuitable material.
- **Earthworks Stage:** Excavation to required depth, preparation and compaction of base layers, establishment of correct court levels and falls for drainage.
- **Base Construction Stage:** Supply and placement of layered base material, compaction in layers to required density, preparation of base suitable for sports court surfacing.
- **Asphalt Hard Court Surfacing:** Supply and installation of asphalt surface suitable for sports courts, including finishing to required tolerances and drainage requirements.
- **Acrylic Coating System:** Surface preparation, primer application, non-slip textured colour coats suitable for outdoor tennis and netball use.
- **Tennis Practice Wall:** Supply and construction of one tennis practice wall on one of the courts, minimum height 3.0 metres, minimum width 6.0 metres, smooth rendered rebound surface, acrylic coated finish, structurally supported on suitable foundations.
- **Line Marking:** Regulation tennis court markings and regulation netball court markings for three courts.
- **Drainage:** Provision of adequate falls to ensure minimal pooling of surface water, minor drainage improvements if required, tie-in to existing stormwater systems where necessary.
- **Ancillary Works:** Reinstallation of existing tennis and netball posts and sleeves, protection of existing fencing, reinstatement of disturbed surrounding surfaces, final cleaning and handover.

2.2. Performance Requirements

Courts must be suitable for school-level tennis and netball use. Surfaces must be even, free of depressions, and designed to prevent ponding. Finished levels must comply with accepted sports surfacing tolerances. Surface finish must be slip-resistant and suitable for outdoor use.

3. Warranty Requirements

Contractors must provide reasonable written warranties for each of the following (to be agreed upon):

- **Structural base construction**
- **Asphalt hard court surface**
- **Acrylic coating system**
- **Workmanship**
- **Warranties must cover cracking, settlement, delamination, and surface defects attributable to construction.**

4. Company Requirements and Profile

The successful service provider must have proven experience in similar sports court construction projects. The contractor must demonstrate:

- Proven experience in similar institutional or educational projects delivered on time and within budget
- Provision of all core services in-house or under direct supervision
- Capability for clear client communication and reporting
- Compliance with health and safety requirements
- BBBEE level (if applicable)
- Registration with relevant bodies (beneficial)

5. Tender Process

5.1. School Contact Person

Name: Craig Leith

Office: 021 686 4066

Email: leithc@rghs.org.za

All queries must be submitted in writing. Clarifications will be shared with all invited suppliers. **To arrange a site visit, email Craig Leith (Campus Manager) at leithc@rghs.org.za.**

5.2. Proposal Submission

Proposals must be submitted in hard copy by 16h00 on **5 June 2026** addressed to:

For Attention: Ms S. Ebrahim

Rustenburg Girls' High School

44 Campground Road, Rondebosch

7700

5.3. Evaluation and Shortlisting

Written submissions will be evaluated according to the criteria outlined in section 6. A shortlist of companies will be selected and invited for follow-up interviews and site reference visits. Unsuccessful suppliers will be notified in writing.

5.4. Reference Site Visits

Shortlisted companies will be required to provide access to at least two completed projects of similar scope and complexity for review by the School's appointed representatives.

5.5. Presentation to the Tender Selection Committee (TSC) and Governing Body (SGB)

Shortlisted contractors must deliver a presentation (30 – 45 minutes) to the TSC with time for Q&A. Final recommendations will be compiled and submitted to the SGB for approval.

5.6. Contract Award

The SGB will make the final decision. The successful contractor will be contacted to plan for project mobilisation. Unsuccessful bidders will be notified in writing.

6. Cost Proposal

Pricing must be provided as a fixed lump sum based on the scope outlined. All prices must include VAT (as the School is not VAT registered) and remain valid for 90 days. Where provisional sums are included, these must be clearly marked. A detailed cost breakdown should be provided, including:

- Demolition and removal
- Earthworks and base construction
- Asphalt surfacing
- Acrylic coating system
- Practice wall construction
- Line marking
- Drainage works
- Ancillary works
- Preliminaries and general

7. Proposal Format

7.1. Cover Page

- Tender name: **Rustenburg Girls' High School – RFP: Tennis and Netball Courts Reconstruction**
- Company name
- Address
- Contact person
- Phone number
- Email address

7.2. Company Profile

- History and structure
- Accreditation and/or industry registrations/affiliations
- Relevant project experience (min. 3 references)

7.3. Project Management Approach

- Outline company's management of the project and construction methodology
- Phasing and timeline plan
- Proposed team and subcontractors (if any)

7.4. Cost Proposal

- Provide full breakdown of pricing based on **Scope of Works** and as outlined in **section 6**.

7.5. Appendices

- Company registration
- BBBEE certificate (if applicable)
- Tax clearance certificate (SARS)
- Relevant professional memberships
- Financial statements (if requested)

8. Tender Evaluation

Proposals will be evaluated based on the following weighted criteria:

8.1. RFP Proposal – 85%

- Experience and background – 10%
- Ability to deliver full scope – 15%
- Project management and communication – 15%
- Innovation and methodology – 10%
- Pricing – 35%

8.2. Credentials – 15%

- Compliance documents, BBBEE, references – 15%

9. Project Schedule

The following key dates are applicable to the tender process:

Activity	Date (2026)
● Tender launched	18 May
● Site visits by appointment	20 – 29 May
● Deadline for submission of RFPs (tender closes)	5 June
● Evaluation of RFPs and suppliers notified	8 June
● Shortlisted supplier interviews	10 – 12 June
● Selection process (evaluation; reference site visits)	15 – 17 June
● Tender awarded	19 June
● Contract drafted and signed	25 June
● Commencement	To be agreed upon