



RUSTENBURG GIRLS' HIGH SCHOOL

REQUEST FOR QUOTE (RFQ)

RUSTENBURG GIRLS' HIGH SCHOOL (the School)

Date: 17 November 2021

CONTRACTORS:

CONTRACTORS DETAILS

COMPANY NAME	
CONTACT PERSON	
PHONE NUMBER	
CELL NUMBER	
EMAIL ADDRESS	

Service Providers who are interested in supplying **Rustenburg Girls' High School Facades Painting Part 1** as specified, to the School, as stipulated hereinafter, are requested to complete this set of documents and address it to:

The Procurement Officer
c/o The Bursar's Office
Rustenburg Girls' High School
44 Campground Road
Rondebosch
Cape Town.

**Site meeting:
10:00**

Monday 22 November 2021 @

**Closing date for submission of quotes:
@ 16:00**

Friday 26 November 2021

Attention:

Mr. M Nombewu

Drop off:

**Tender box, Reception,
Rustenburg Girls' High School,
44 Campground, Rondebosch,
7700**

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Description of Property

Rustenburg Girls' High School is a leading academic school based at 44 Campground Road, Rondebosch, Cape Town and committed to:

- striving for excellence
- providing a broad education
- involving learners, parents and staff
- operating on sound business and leadership principles

Area to quote on is highlighted below in purple:



RUSTENBURG GIRLS' HIGH SCHOOL (RGHS)

All supplier information will be treated as strictly confidential.

TERMS AND CONDITIONS

1.1 CONFIDENTIALITY

All material, specifications and all other documents and information, service level requirements, and detailed information supplied with or in connection with this Document remains the property of RGHS and may be recalled as deemed necessary.

1.2 Proposal Acceptance

RGHS reserves the right to accept and reject any or all proposals or parts of such proposals in its sole and absolute discretion.

In the event of partial acceptance or partial rejection of an applicant's proposal by RGHS, the accepted portion(s) may have to be separately negotiated with the applicant.

1.3 Dates

All the dates that appear in the document reflect the dates by which RGHS intends to execute the action stated therein. RGHS reserves the right to change these dates in its sole discretion.

1.4 Additional Information Required By Applicant

Any requests for additional information not supplied with this document must be submitted in writing or via e-mail to the Procurement Officer. If deemed appropriate by the School, responses to such requests will be provided to all the Contractors partaking in this RFQ.

Such request(s) and the response(s) thereto may also be distributed to the other applicants at the School's discretion in order to ensure that the other applicants are not unfairly disadvantaged by the distribution of the required information.

1.5 Competencies

The successful applicant shall ensure that all personnel used by it shall have the necessary competencies, expertise and skill to perform the task(s) they are employed for we shall be entitled to require that the successful applicant provide **documentary evidence of the competencies, expertise and skill of such persons.**

1.6 Conduct

All applicant personnel working on RGHS premises shall be subject to and shall comply with and observe the same rules, regulations and codes of conduct

applicable to RGHS own personnel.

1.7 Insurance

The applicant shall, at their own cost, take out adequate insurance coverage for all applicant personnel engaged in rendering the services in respect of death or injury, as well as damage to RGHS property.

The successful applicant shall, at its own costs, also take out and maintain adequate insurance coverage in respect of-

- any liability in respect of all claims that may be made against the successful applicant arising out of rendering the services;
- any property damage to the premises and buildings owned or leased by RGHS where the services will be rendered.

The policies of insurance referred to above shall be in respect of such risks and for such insured amounts as are standard, customary and generally available for such risks; to the extent practicable,

- Be for the rights and interests of RGHS.
- Be taken out and maintained with an insurer of recognized standing and whose identity shall be approved of by RGHS.

If the proceeds of any insurance policy are insufficient to cover the claim in question, the successful applicant shall be liable for a pay such shortfall on demand.

RGHS shall under no circumstances, for the duration of the appointment of the successful applicant, be held responsible for any loss, injury, damage, death or any other claim whatsoever, and suffered by any of the successful applicant's personnel, no matter how this was caused.

1.8 Security for Obligations

RGHS reserves the right to require the successful applicant to furnish, at its cost, security for the due, proper and timeous fulfilments of its obligations if appointed. The nature and form of the security shall be determined by RGHS in its sole discretion.

1.9 Reservation of Rights

RGHS reserves its rights to add to or amend all or any part of this RFQ and the applicants shall comply with such amended aspects of this RFQ.

1.10 Costs

There is no cost assigned for the submission and or review of tender application for the Rustenburg Swimming pool upgrade.

REQUIREMENTS, SPECIFICATIONS AND SCOPE OF WORK:

- Plaster prime ALL walls after cracks are opened up and repaired
- Repair large cracks with Plaster repair and Mendall 90 for smaller and Powafix for minor
- Sand the above well once cured and prime plus undercoat
- Remove any bird nests and treat stains
- Clean all walls and wash down small front roof tiles (high-pressure water wash may be used)
- Brush and sand all walls down
- Clean mould with Alumanation FungiMaster or equivalent product and prime the complete front walls with Plaster Primer
- Prime any raw areas as well with Plascon Plaster Primer or equivalent
- Scrape off old putty from wooden windows, sand and clean
- Apply new teak putty (fast set) to the above, mixed with Mineral Turpentine and allow at least 10 days to dry
- Once putty has cured apply teak Plascon Sunproof gloss varnish or equivalent
- Scrape all white wooden fascia boards including wooden strips and soffit/ceiling areas and apply Sika Sikacryl in between and Den Braven polyurethane 422 sealants for larger exposed areas-sealing in between
- Once fully cured, sand and prime with Plascon Pink Primer or equivalent to all raw wood and allow at least 24hrs to dry
- Apply 1-2 coats of white Plascon Professional Undercoat or equivalent to all white wooden work i.e. fascia's, soffit boards/strips/downpipes etc once treated with the correct applications
- Seal around any half-quarter rounds with Alcolin Permomastic as well as around and under all fascia boards
- All shutters to be filled with Alcolin natural wood filler where necessary
- Sand well with 80/100 grit sandpaper.
- Apply 1 coat Plascon Sun proof varnish or equivalent, thinned with 30% Turps.
- Once dry, apply a further 2 coats sanding in between with 100 grit sandpaper and allowing at least 24hrs in between each coat
- A 4th coat to be applied where needed
- Scrape down gable walls well and clean with a wire brush- apply FungiMaster where mould exists- allow to dry and rinse
- Once dry, apply 2 coats of plaster primer and one coat of undercoat
- Once cured, mix Nova anti-mould solution and 1L Permabond with 5L white paint 240 and apply 3 coats to gable
- All Black palisade steel fencing, shutter hinges, hooks, outside black steel burglar bars and handrail are to be well scraped & sanded
- Apply Hammerite rust converter and primer to the above where needed and once cleaned
- Apply two coats of smooth/hammered Black Hammerite to the above
- After sanding, apply Hammerite rust converter to bad rust areas including and especially any old downpipes
- Duram NS4 anti-rust coating to be applied to all rust once treated with Hammerite rust converter/primer
- Old downpipes to be scraped, sanded and sealed where needed with Plascon Jointseal or equivalent
- After repairing rust and applying anti-rust coating-undercoat downpipes with Plascon Preparation Undercoat or equivalent
- White Plascon Wall & All or equivalent to be applied, two coats thereof to any old downpipes above stone wall and matching colour to walls for the rest

- Aluminium gutters to be cleaned on the outside where necessary- check inside as well for buildup of debris and remove
- Scrape all varnished woodwork i.e. 70x window frames and double doors(exterior)
- Fill any imperfections to the above with Alcolin natural woodfiller and wood sealant
- Allow to dry well and sand
- Apply 1 coat Plascon Sunproof gloss teak or equivalent, thinning the first coat with 30% Mineral Turpentine to allow for better penetration and adhesion of topcoats following this
- All whitework ie fascia's/cover strips/soffits, ceiling areas etc. after repairing, sealing & undercoating are to receive 2-3 applications of white paint
- Brush down roof tiles below 1st floor windows and wash stubborn stains/mould
- Paint the above tiles with 2 coats of Duram Roofkote- colour or equivalent to conform to existing
- Lightly sand all woodwork after 1st coat with 100 grit sandpaper. A second coat of Sun proof varnish to be applied. Sanding in-between, a third once all paintwork complete and a 4th to any dry areas where needed
- Any damp/bubbly areas to be well scraped and sanded- apply Plascon Dampseal, two coats thereof, allowing 24hrs between each
- External walls and window sills pertaining to this quotation are to receive a minimum of 2-3 coats of white Midas 240 Midalux sheen or Dulux Weatherguard matt
- Painted pillars, after receiving primer and undercoat, are to be given at least two coats of white 240 sheen
- External black & white lights on walls to be painted with existing colours using Hammerite- 2 coats satin
- Clean wall/stone below painted walls well
- Once cleaned, cement grout around all stone on walls where needed and repair water furrows where necessary
- Apply Alumanation clear sealer to the above
- Scrub chimney facebrick well with sugar soap and rinse
- Grout where necessary
- Allow to dry properly and then apply 2 coats of Alumanation clear sealer

Quote Requirements:

The quote must include:

- a) Details of quote needs

Costing:

1	Site preparation: Plaster repairs	
2	Painting of external walls,	
3	Windows, frames, natural shutters, cross beams, steel burglar bars, fascia to canopy and cast-iron pipes	
4	OH & S (Safety File)	
Sub-total, excl. VAT:		
Plus: VAT @ 15%:		
Total, incl. VAT:		

Total fixed tender sum (Words) _____

Contract Period (15th December 2021 – 14th January 2022)

Scoring of tender points

The winner of a tender usually scores the highest number of points in the tender evaluation process. All tenders will state how these points are allocated but they are usually for the following:

- **BEE status** - the higher the number of previously disadvantaged people who own shares in the company submitting the tender, the more points are scored. Extra points are often awarded to youth, woman and disabled ownership too. **10 points**
- **Location & Supply** – preference will be given to businesses operating within the local region. Utilizing reliable local resources, supplies and suppliers. **5 points**
- **Environmental Impact** – in line with the School’s Sustainability Objectives, we would like to evaluate your company’s Environmental policies, including your methods of recycling/disposal, waste management, and disposal strategy **5 points**
- **Experience & Expertise** - Businesses must have successfully completed at least three installations similar to the tender requested, and provide contact details at these institutions for reference checking to score high points. **20 points**
- **Price** – a major factor in who wins the tender will be the price quoted. The tender documents will usually give an exact example of what needs to be submitted so that, in the evaluation process, exactly the same items are compared. **40 points**
- **Performance** – Confidence of capacity and or ability to complete the scope of works within the time frame expressed. Confidence in ability to support the installed system on an ongoing basis so as to meet the needs of the school into the future **20 Points**
- **Health & Safety File** – Detailed health and safety file **20 Points**

Total: 120 points

NB: total need not be 120 points

Exclusions

Any work not referred to in document.

Errors and Omissions excepted.