



RUSTENBURG GIRLS' HIGH SCHOOL

ANNEXURE C: CONFIDENTIAL REFERRAL FORM

(To be completed by the learner's present School Principal)

The learner indicated below has applied for admission to Rustenburg Girls' High School.

Please complete this form and return it to us as soon as possible. It is critical to the application process and **we are unable to process the learner's application without it.**

Please email admissions@rghs.org.za or return via the applicant in a sealed envelope.

NAME OF LEARNER:	
NAME OF CURRENT SCHOOL:	

Academic Information: Please rate the student on each of the criteria listed below, by ticking the most appropriate box in each case.

Work and Social Skills	Excellent	Good	Average	Poor
1. Independence				
2. Concentration				
3. Meeting deadlines				
4. Work ethic				
5. Ability in English				
6. Ability in Mathematics				
7. Problem-solving ability				
8. Self-control				
9. Interaction with peers				
10. Courtesy/Respect for others				
11. Behaviour				
12. Neatness/Appearance				
13. Leadership skills				
14. Responsibility and reliability				

Please tick the relevant box to indicate to what extent the learner's academic performance is a good reflection of her ability:

Better Than Expected		As Expected		Lower Than Expected		Underachieves Significantly	
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The learner's academic results place her into which portion of her Grade?

Top		Middle		Bottom	
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Total number of learners in Grade:

Does this learner receive support / extra lessons / exam concessions?

Yes		No	
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If YES , please provide details:

Discipline: Please tick the relevant box to indicate where disciplinary action has been taken against the learner for any of the listed offences.

Details	Often	Occasionally	Seldom	Never
1. Disruptive in class				
2. Being disrespectful				
3. Homework not completed				
4. Books left at home				
5. Swearing				
6. Truancy				

Smoking / Drugs	Yes	No
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Theft	Yes	No
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Vandalism	Yes	No
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ADDITIONAL INFORMATION: Please rank the learner by ticking the most appropriate box.

Excellent	Very Good	Good	Average	Poor
<i>An outstanding learner who would be a great asset to the school</i>	<i>Would be a definite asset</i>	<i>Would be an asset</i>	<i>Indifferent</i>	<i>Not suited/Would not really contribute or gain much</i>

To what extent are the learner's parents involved in and/or supportive of the school?

More Than Expected	As Expected	Completely Uninvolved	Problematic
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Please indicate if there is **ANYTHING ELSE** you feel we need to know about the learner (either in support of this application or regarding any particular concerns):

PRINCIPAL'S NAME:		DATE:	
PRINCIPAL'S SIGNATURE:		SCHOOL STAMP:	

FINANCIAL ASSISTANCE INFORMATION (Optional):

We work with a number of organisations who provide financial assistance to deserving learners to enable them to attend our school. By providing the information below, you can assist us in identifying deserving applicants whose parents may otherwise struggle to pay our fees.

What are your annual School Fees?	
Are the fees for this learner / family currently up-to-date?	Yes No
If NO, what is the current balance outstanding?	
Have you had any problems with school fee collection in the past?	Yes No
Has a fee exemption been granted?	Yes No
If YES, what portion?	Full Exemption Partial Exemption

Thank you for taking the time to complete this form.